



Family Communications Plan

Your family may not be together when disaster strikes, so plan how you will contact one another and then review your plan for different situations.



Out-of-town contact: Ask an out-of-town friend to be your family contact. After a disaster, it's often easier to call long distance. This person may be in a better location to communicate among separated family members.

Out-of-Town Contact Name: _____

E-mail: _____

Telephone Number: _____

Telephone Number: _____

Keep an updated record for each family member:

Name: _____

Date of Birth: _____

Social Security Number: _____

Important Medical Information: _____

Name: _____

Date of Birth: _____

Social Security Number: _____

Important Medical Information: _____

Name: _____

Date of Birth: _____

Social Security Number: _____

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Where to go in an emergency. Write down site-specific information for the places family members spend time:

Home:

Address: _____

Phone Number: _____

Neighborhood Meeting Place: _____

Regional Meeting Place: _____

Work:

Address: _____

Phone Number: _____

Evacuation Location: _____

School:

Address: _____

Phone Number: _____

Evacuation Location: _____

Work:

Address: _____

Phone Number: _____

Evacuation Location: _____

School:

Address: _____

Phone Number: _____

Evacuation Location: _____

Additional location:

Address: _____

Phone Number: _____

Evacuation Location: _____

School:

Address: _____

Phone Number: _____

Evacuation Location: _____

Additional location:

Address: _____

Phone Number: _____

Evacuation Location: _____

| Important Contacts | Name | Telephone Number | Policy Number |
|---------------------------------|------|------------------|---------------|
| Doctor(s): | | | |
| Pharmacist: | | | |
| Medical Insurance: | | | |
| Homeowners/Rental Insurance: | | | |
| Veterinarian/Kennel (for pets): | | | |
| Other: | | | |



Family Communications Plan



Every family member should carry this card at all times:

Other Important Contact Information



FOLD
HERE

Family Communications Plan

Local Contact Name: _____
Telephone: _____

Out-of-Town Contact Name: _____
Telephone: _____

Meeting Place: _____
Meeting Place Telephone: _____

**Be Ready.**
Dial 9-1-1 in an emergency

Other Important Contact Information



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Local Contact Name: _____
Telephone: _____

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Family Communications Plan



Creating a Family Plan

Your family may not be together when disaster strikes.

Take time to prepare your loved ones for any disaster by creating a family communications plan. Plan how you will contact one another and where you'll go. Then, review your plan for different emergency situations.

Follow these steps to create your family's communications plan:



FOLD
HERE

Step 1:

Ask an out-of-town friend to be your family contact. After a disaster, it's often easier to call long distance. This person may be in a better position to communicate among separated family members.

Step 2:

Every member of your family should have each emergency contact's phone number and coins or a prepaid phone card.

Step 3:

Be patient when using the phone system, as the system could be busy or down altogether. Use your out-of-town contact to help coordinate when and how to meet.

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